CALL FOR APPLICATIONS FOR ENROLMENT GRANTS FOR THE MASTER’S DEGREE IN ADVANCED MATHEMATICS. ACADEMIC YEAR 2014-2015

REGULATIONS

1. Call for applications

The Dean of the Faculty of Mathematics, acting on the authority of the Rector of the University of Barcelona, has opened a call for applications for enrolment grants for the 2014-2015 edition of the master’s degree in Advanced Mathematics.

A total sum of €4,800 has been allocated to the grant call. Individual grants of €1,200 will be awarded. Payment of grants will be charged to line D/484000600/C2015G/00 (CEGE: 2584MA00235000) of the University of Barcelona budget for 2015, so availability of funds is guaranteed.

2. Applicants

The grant call is open to students who have enrolled in the master’s degree in Advanced Mathematics for the academic year 2014-2015.

3. Submission of applications

3.1 Applications: Application forms can be obtained from the Secretary’s Office for Students and Teaching Staff or downloaded from the Faculty website.

3.2 Submission: Applications should be submitted to the Secretary’s Office for Students and Teaching Staff or to any office of the UB’s General Registry. They may also be submitted via any of the means established in Article 38.4 of Law 30/92 of 26 November, on the Legal Framework of Public Administrations and Common Administrative Procedures.


4. Documentation

Applications must be submitted together with the following documentation:
i) Full academic transcript for undergraduate studies, listing all subjects taken, the marks awarded, and the overall grade point average (original or certified photocopy). UB graduates will only be asked to provide their transcript showing the grade point average.

ii) Curriculum vitae (using the standard template provided).

iii) Photocopy of bank account details, clearly indicating the account number and full name of the account holder. The account must be in the name of the applicant.

iv) Photocopy of the completed enrolment form for the academic year 2014-2015, clearly indicating proof of payment of the corresponding enrolment fee (candidates who have chosen to pay by direct debit must provide a photocopy of confirmation from their bank).

Applicants who provide false information or who fail to provide all of the information requested will be excluded from the evaluation process and will not be eligible to receive a grant.

5. Grant award criteria

Grants will be awarded on the basis of:

- the quality of the academic certificate/transcript;

- the content of the curriculum vitae;

- whether candidates have been awarded an IMUB collaboration grant for the academic year 2014-2015.

6. Evaluation

Applications will be evaluated on the basis of the criteria established by the Coordination Committee for the master’s degree, which will refer its decision to the Dean of the Faculty of Mathematics for a final ruling. Before evaluating applications, the Committee will conduct a preliminary review of the documentation submitted. Applicants who have submitted incorrect documentation or have failed to submit any of the documents required will be given 10 working days in which to rectify their documentation. This period will begin the day after the provisional shortlist is published. The provisional list of applicants admitted to and excluded from the evaluation process will be published on 27 March 2015; the definitive list will be posted on 13 April 2015.

The provisional and definitive lists will be posted on the grants and financial aid noticeboard of the Faculty website and on the page www.mat.ub.edu.
7. Award of grants

Public notification will be made once a final ruling has been issued and the grants have been officially awarded. Payment will be made before 31 July 2015.

Grants may not be greater in value than the total enrolment fee paid by each recipient.

8. Compatibility

These grants are not compatible with any other form of enrolment grant for the master’s degree in the same academic year. Recipients must return the total amount awarded under this grant call if, during the remainder of the academic year 2014-2015, they are awarded any other grant or financial aid to cover the cost of enrolment in the master’s degree. If a grant is returned, the Coordination Committee may choose to award the amount to the highest placed applicant on the reserve list.

Recipients must regularly attend master’s degree classes and any other face-to-face activity organized over the course of the year and must complete all tests, examinations and other assessment activities required to obtain the master’s degree.

The Dean shall be responsible for clarifying any doubts arising in the interpretation of the regulations governing this call for applications.

Barcelona, 19 January 2015

Carme Cascante
Dean

If the interested party wishes to contest an administrative decision or ruling, irrespective of the immediacy, or otherwise, of execution of said decision or ruling, he/she may choose to open contentious administrative proceedings through the courts of Barcelona, in accordance with the provisions to this effect made in Article 8 of Law 29/1998 of 13 July. Appeals may be lodged up to two months after announcement of the decision or resolution in question, in accordance with the provisions made in Article 46 of Law 29/1998. Any other form of appeal deemed appropriate may also be lodged.

The interested party may also choose to present an appeal of reversal directly to the organism in question, in which case the appeal must be lodged within one month of notification of the resolution or decision. In this case, contentious administrative proceedings may only be opened once an express or implicit resolution to the appeal of reversal has been reached, pursuant to Articles 116 et. seq. of Law 30/1992 of 26 November on the Legal Framework of Public Administrations and Common Administrative Procedures, amended by Law 4/1999 of 13 January.