KVALITO, a Swiss consulting group, is a strategic partner and a global quality and compliance service network for the regulated industry. Founded 2013 in Switzerland, KVALITO provides smart quality and compliance services around the world.

Our experts are professionals & consultants with over 20 years of experience in enterprise environments. To be able to cover all essential technical areas in the field of digital and mobile, KVALITO works with reliable Technology Partners worldwide.
Headquartered in Basel, Switzerland, with subsidiaries in Germany, Czech Republic, Ireland and Spain.

With our enthusiasm for progressive technologies and our in-depth knowledge of regulations and best practices and standards we drive effective and efficient project delivery to keep our industry-leading clients ahead of the competition.

We are currently looking for Life Science Consultant interns for our Barcelona office.

Tasks
• Intern will have the opportunity to learn entry-level project management, process improvement, and quality improvement methodologies and/or expand on current skills they possess
• Support strategic planning, business development and overall growth of projects, programs and initiatives
• Support consultants in their projects as well as work individually on smaller projects
• Assist with creation and updating of troubleshooting guides and SOP’s
• Support the creation and / or review of Project or Quality Documents, i.e. Standard Operating Procedures (SOPs), Work Instructions or Test Protocols
• Attends various team meetings under the supervision of their immediate Director/Supervisor as dictated by project or initiative and under the direction of their lead. Provides logistical support, as appropriate

Qualifications:
Mandatory:
• Must be currently enrolled in an IT, Business or Science related degree program
• Business fluent English skills
• Strong MS Word, Excel and PowerPoint skills
• A consulting mindset with an exposure to a wide variety of strategy and technology topics
• Detail oriented individual, who is closely involved and understands the business needs, scope and deliverables to be executed by the project
• High quality standards for all required deliverables and rigorousness in the approach to delivering the project
• Collaborative working approach, willingness to engage stakeholders on a consistent basis to build ongoing relationships
• Excellent communication skills, both one on one, and in larger groups.
• Willingness to travel up to 20% of the time
Preferred:

- German language skills
- MS Project skills
- Understanding of life science industry
- Prior experience in completing computerized systems validation and testing methodology with awareness of the risks, issues, complications, and activities involved in these processes
- Ability to define and adjust business processes by leveraging design thinking and other requirements elicitation techniques to best capture business needs.
- Understanding of programming concepts. Prefer experience in C or C++

Salary:

- Depending on experience and qualification up to €700 / month

If you are interested in this exciting position, please send your application by e-mail to recruiting@kvalito.ch
Contact: Anne Woitzik