INSTRUCTIONS FOR THE AUTHORS

1. Indicative length: 10 to 50 pages.

2. Languages: Catalan, Spanish or English.

3. Papers must include the following elements:
   
   • Title
   
   • First and last name of author
   
   • Appointment or academic position
   
   • Electronic address
   
   • Summary: of the different sections that structure the paper, transcribing each of the sections of the paper and separating them with dots.
   
   • Summaries (50-200 words in Catalan, Spanish and English).
   
   • Keywords or descriptors of the subject (3 to 5 in Catalan, Spanish and English under the corresponding summary)
   
   • Main body of the paper:
     
     - Main text: must be structured in modern paragraphs (without initial indentation), justified (aligned right and left), with a line spacing of 1.5 and a previous spacing of 0 and a posterior spacing of 6, in Times New Roman 12.
       
       The names of the authors cited in the general text must be transcribed by first placing the name and then last name in small caps. (ERNEST MILLER HEMINGWAY).

     - Footnotes: have to be structured in modern paragraphs (without initial indentation), justified (aligned right and left), with a single line spacing and a previous spacing of 0 and a posterior spacing of 6, in Times New Roman 10.
       
       In footnotes, surnames will be transcribed first in uppercase followed by the initials of the name. (HEMINGWAY, E. M.).

     - Short quotations: must be between “quotation marks”.

     - Long quotations: must be between “quotations marks”, in separate paragraph, the text must be located 1 point to the right and 1 point to the left, line spacing of 1.5, in Times New Roman 11.
Sections and subsections: as follows

1. SECTION TITLE (boldface and in uppercase letters)
1. Subsection title (boldface and lowercase letters)
   1.1. Subsection title (italics and lowercase letters)

Quotations: APA or continental system (as in the bibliography).

- Bibliography: as follows

Books and reports

Book chapters

Journal articles and Working Papers

Electronic publications
Surname, name or name of the responsible entity. (year, date). Title. Recovered dd / mm / yy, from URL

(more information http://www.bib.ub.edu/ajuda/com-citar/)

5. Underlining is not allowed.

6. Words and expressions that appear in a different language from the paper, must be written in italics.

7. Acronyms must be written without any dots (e.g.: LOPJ). The first time a seldom used abbreviation appears in an article, it must be written as a complete name, followed by the acronym in parentheses.

8. In the case of graphics and tables the source from which they are extracted must be mentioned.

9. The deadline for communicating to the authors the acceptance for publication will be two months from the reception of the paper. The Editorial Board, without the prejudice of its collegial decision, can use if considered appropriate, the anonymous evaluation of two experts (peer review). The Editorial Board expresses its wish that, in the future, all "working papers" can be evaluated by this method.

10. Working Papers must be directed electronically, in Microsoft Word, to TransJus Management, which has the following address: gestio.transjus@ub.edu