

Right to information – Additional information

1. Who is responsible for processing your data?

Your personal data are processed under the authority of the General Secretary's Office of the University of Barcelona, with the postal address Gran Via de les Corts Catalanes, 585, 08007 Barcelona and the email address secretaria.general@ub.edu.

2. What are the contact details of the data protection officer?

The University of Barcelona's data protection officer can be contacted at the email address protecciodedades@ub.edu or the postal address Travessera de les Corts, 131-159, Pavelló Rosa, 08028 Barcelona.

3. Why do we process your personal data?

Your personal data are processed in order to respond to requests for information about the UB's academic activities and student services.

4. How long do we store your personal data?

The personal details gathered for the purpose indicated above are stored until the request for information has been processed and closed.

5. What is the lawful basis for processing your data?

The lawful basis for processing your personal data for the purpose indicated above is your consent. Data are only gathered if required for the specific purpose indicated.

6. Who will your data be disclosed to?

The University and those responsible for processing the data, where applicable. Your data will not be disclosed to third parties unless there is a legal obligation to do so. In such cases, only the pertinent data will be sent.

7. What are your rights?

You have the right to receive confirmation as to whether the UB is processing your personal data. You also have the right to access your data, to request the rectification of incorrect data and to request erasure of your data. In certain circumstances, you may also request data portability and the restriction of processing of your data.

8. How can you exercise your rights?

By writing to the General Secretary's Office at the postal address Secretaria General de la Universitat de Barcelona, Gran Via de les Corts Catalanes, 585, 08007 Barcelona or at the email address secretaria.general@ub.edu, attaching a copy of your DNI, NIE, passport or identity document.

9. What complaints procedures are open to you?

If you feel that your rights have not been given appropriate consideration you may contact the UB's data protection officer. You may also lodge a complaint with the Catalan Data Protection Authority.