CASA Consortium for Advanced Studies Abroad

# CASA Fellows Program Application Procedures 2019-2020 - I

UNIVERSITAT DE BARCELONA

UAB Universitat Autònoma de Barcelona

upf. Universitat Pompeu Fabra Barcelona

UPC UNIVERSITAT POLITÈCNICA DE CATALUNYA BARCELONATECH

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The CASA Fellows Program, an educational collaboration between The Consortium for Advanced Studies Abroad (CASA) and the Barcelona Group (BG), seeks to promote mutual research cooperation among CASA and BG member institutions and to open new avenues for enhanced professional engagement. The program is open to recent PhD graduates from The *University of Barcelona*, the *Autonomous University of Barcelona*, the *Polytechnic University of Catalunya* and the *Pompeu Fabra University* who are seeking to carry out postdoctoral research in the United States for periods of one to four months.

**Purpose**

The program is aimed at granting fellowships for advanced training and trans-national mobility in any research field in one of the following CASA full-member receiving institutions: **Brown University**, **Cornell University**, **Harvard University**, **Johns Hopkins University**, **Northwestern University**, the **University of Pennsylvania**, and **Vanderbilt University**. Financial support is provided for a period of 1-4 months (full-time equivalent), for individual projects presented by recent PhD graduates from any of the Barcelona Group universities: The **University of Barcelona**, the **Autonomous University of Barcelona**, the **Polytechnic University of Catalunya** and the ***Pompeu Fabra* University.**

It is intended to select four young researchers, one from each University from the Barcelona Group.

**Elegibility**

Applicants should meet the following requirements at the time of the deadline of the submission of the application:

- to have been awarded a PhD in the eight years immediately preceding this call
- being employed by one of the Barcelona Group universities at the time of this call
- applicant must have written support of his/her home university

**Funding**

CASA fellowships program for the 2019-2020 have a total endowment of **16,200.00** euros.

## CASA Fellows Program
## Application Procedures
## 2019-2020 - I

Candidates must send their applications to their home university in Barcelona, according to the following instructions:

At **UAB** applications will be managed and centralized by the University General Register Office (Building A –Rectorate, ground floor- Campus Bellaterra. 08913 Bellaterra. Cerdanyola del Vallès. Barcelona). The Area of International Relations will be responsible of the applications and contact with candidates.
Contact: Isabel Boncompte, Telf.: 93 581 3734; isabel.boncompte@uab.cat

At **UB** applications will be addressed to the Mobility and International Programs Office (Pavelló Rosa – Recinte Maternitat, Travessera de les Corts, 131-159. 08028. Barcelona) This office will be reponsible of the applications and contact with candidates.
Contact: Elodia Guillamón, Telf.: 934020902, Fax: 934035387;
eguillamon@ub.edu

At **UPF** applications will be addressed personally or by postal service to the UPF General Registrar. Pl. de la Mercè, 12, 08002 Barcelona or any of its other campus offices. The Service of International Relations will be responsible for processing the applications and contact the candidates.
Contact Laura Peña, tel. 935422982, e-mail:
laura.penya@upf.edu

At **UPC** applications will be sent to International Affairs (Staff Mobility Unit, c/ Jordi Girona, 31 Building Til·lers, 2nd floor, 08034 Barcelona). This office will manage the applications.
Contact: Staff Mobility Unit Tel: +34 934137530 Fax: +34 934137503;
mobilitat.pdi@upc.edu

**The deadline** for the submission of 2019-20 applications is **8 November 2019.** The CASA Barcelona Director will closely liaise with both the CASA full member institutions and the Barcelona Group Selection Committee to ensure the timely review of submitted applications and the notification of selection results. Applicants will be informed of the selection results no later than **20 November 2019.**
The application materials shall consist of the following:

1. Curriculum Vitae
2. Overview of intended research project, specifying the following
   a. Objective
   b. Methodology
   c. Expected contribution to the applicant's field of research
3. Written evidence of support from the research group or academic department of the CASA full member institution solicited, specifying the following
   a. Overview of the group or department's research activities and their relevance to the applicant's intended research activities
   b. Letter of acceptance or statement of interest in receiving the applicant on the campus for research purposes
   c. Certificate of English proficiency sufficient to successfully carry out research in the US and navigate daily life in the US (See below)
4. Completed CASA Administrative Representative Statement (see below)
5. CASA Fellows visa application form (below)

6. A copy of a valid passport
7. A signed Insurance Verification Form (below)

**Note**: This form is not necessary for initial acceptance, but final acceptance is CONTINGENT upon receipt of this form no less than 30 days prior to your planned arrival at the CASA host institution

**Late applications will not be accepted.**
Final acceptance in the program and use of the funds requires the joint approval of the solicited CASA full member institution and the Barcelona Group Selection Committee.

**Selection Committee**
The selection committee is comprised of the following Barcelona Group members:
- the coordinator of the Barcelona Group acting as President
- a vice-rector of each of the four universities of the Barcelona Group

The Selection Committee is responsible for selecting applicants and is the final stage of the selection process.

**Compatibility with other Grants**
Financial support provided is compatible with other grants. The sum of all financial support obtained should not be major than the total cost of the action.

**Reporting**
Participants selected must submit a final report about the activities carried out during the stay. It should include a training assessment and the conformity signature of the person in charge of his/her training at the host institution.

**Documentation Forms**:
- Document 1: CASA Fellows visa application form (Personal Information plus Research Plan Summary)
- Document 2: **CASA Administrative Representative statement**
- Document 3: Health Insurance Verification Form