

**PLEASE NOTE**

For details on the assessment system, applicants should consult the course plan of each subject.

**ENROLMENT APPLICATION FORM FOR AN OFFICIAL UNIVERSITY MASTER'S DEGREE COURSE  
ACADEMIC YEAR 2022-2023**

IDENTIFICATION DATA			
National identity number / passport number	Surnames	Name	
Town / city	Landline telephone number	Mobile telephone number	
Street name	Number	Flat/floor	Postal code
Date of birth	Email address		
I hereby apply to formalize my enrolment in the Official master's degree course _____ (name of degree course) organized by _____			
I hereby apply to formalize my enrolment in the Official master's degree course _____ _____ (name of degree course) organized by _____			
ACADEMIC QUALIFICATIONS (to determine whether the applicant has already completed one or more than one master's degree and must therefore pay an official surcharge to enrol in this course)			
For the purposes of applying the price increase application of the surcharge for seconds or successive teachings enrolment established in the price Decree the Catalan government's degree on fees, I DECLARE that			
<input type="checkbox"/> <b>I have not finished</b> any official master's degree at a university or assigned teaching center that applies public prices. <input type="checkbox"/> <b>I have finished</b> another official master's degree at a university or affiliated teaching center that applies public prices.  <p style="text-align: center;"><b>(Mark the appropriate box with a cross)</b></p>			
OTHER SERVICES Consult what the following services offer at the UB webpage			
UB Esports (yearly payment)	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Contribution to the Solidarity Foundation	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Insurance policy for accidents (Tick NO to decline this voluntary policy)	Yes <input type="checkbox"/>	No <input type="checkbox"/>	

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**FINANCIAL INFORMATION**

I am in possession of the following card or the receipt of application for it:

Card number  Card holder's name

Number of children as indicated on the card  Category general  Category special  Date of expiry

**Mode of Payment**

Single payment  Payment in cash in instalments

Single payment  En 3 instalments (annual enrolment)  En 7 instalments (annual enrolment)  En 2 instalments (February extension)

Single payment charged to the applicant's bank account  En 4 instalments (enrolment by semester: 1st semester)  En 3 instalments (enrolment by semester: 2nd semester)

**BANK DETAILS**

<b>Bank:</b>	BBVA <input type="checkbox"/>	CaixaBank <input type="checkbox"/>	Banco Santander <input type="checkbox"/>
<b>Account holder's number</b>			
<b>IBAN</b>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Payment in monthly instalments using an AGAUR university research grant (Agency for Administration of University and Research Grants)

<b>BANK DETAILS</b>	
<b>Bank</b>	<input type="text"/>
Banc de Sabadell	<input type="checkbox"/>

I acknowledge that the AGAUR has the right to claim full or partial repayment of my loan in those cases where such action is justified, as stated in the terms of acceptance of the loan

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**Only fill in this form if it is required by the Secretary's Office for Students and Teaching Staff at your faculty or school.**

I wish to enrol in the university master's degree course: \_\_\_\_\_,  
 in the specialist study area (if applicable): \_\_\_\_\_

In the course units/subjects I have listed below:

<b>SPECIALIST</b>	<b>Code</b>	<b>Name</b>
	<b>SUBJECTS:</b>	
	<b>Code</b>	<b>Name</b>

SEE IF THERE IS A SPECIFIC FORM  
YOUR EDUCATION

<b>DOCTORAL STUDIES</b>	
(Only fill in this section if you plan to go on to doctoral studies after completing your master's degree)	
Code	
Name of doctorate	

<b>APPROVAL OF THE ENROLMENT APPLICATION</b>	
Of the modules and subjects in which student wishes to enrol:	
Barcelona, _____ (day)	_____ (month) _____ (year)
The tutor	(signed )

Barcelona, (day).....(month).....(year)  
 (Student's signature)

**INFORMATION REGARDING THE PANDEMIC SITUATION GENERATED BY COVID-19**

- I have been informed that the general prevention measures established in the Contingency Plan of the University of Barcelona will be accessible and updated on the UB Portal (<https://www.ub.edu/web/ub/en/universitat/coronavirus/index.html>)
- • That I have been informed that the buildings and facilities of the University of Barcelona cannot be accessed if there are symptoms compatible with Covidien-19 as well as people who have been in contact or are in close contact with a case of Covidien- 19 (close contact will be understood as that determined by the regulations in force at any given time). If this circumstance occurs, it must be communicated to the University and to the corresponding health authorities.

**VALYDITY OF MY ENROLMENT**

The subject to the veracity of the information I have provided here and to my observance of all such regulations governing the payment of fees pending within the deadlines established by the university. I also understand that any required papers or documentation that I fail to include in my application must be submitted in the term communicated by the secretary of the faculty.

I understand the validity of my enrolment

**RIGHT TO INFORMATION (BASIC INFORMATION)**

(1) The data controller is the General Secretary's Office of the University of Barcelona. If you are enrolling in an inter-university study, the UB and any other participating university will be jointly responsible for processing your data. (2) Your data will be processed in order to formalize enrolment in the chosen course of study and to carry out the corresponding academic and administrative procedures. If you provide your consent by checking the box your data will also be used to send you information about services offered by the UB and entities in the UB Group (Bosch i Gimpera Foundation, Barcelona Science Park, Institute for Lifelong Learning, Josep Finestres Foundation and UB Solidarity Foundation). (3) You may access your data and exercise your rights of rectification, erasure, objection, restriction, and data portability in certain circumstances. (4) Detailed information on the processing of personal data can be found at the end of the document

I declare to have read the details concerning right to information

I consent to receive information about the services offered

**Right to information pertaining to the processing of personal data**

<p><b>Data controller</b></p>	<p>General Secretary's Office, University of Barcelona (Gran Via de les Corts Catalanes, 585, 08007 Barcelona; <a href="mailto:secretaria.general@ub.edu">secretaria.general@ub.edu</a>).</p> <p>If you are enrolling in an inter-university study, the UB and any other participating university will be jointly responsible for processing your data. The contact details of the data controllers at each institution can be found on the final page of this document.</p>
<p><b>Purpose of data processing</b></p>	<p>The data you provide via this form will be processed for the purpose of managing your enrolment in the corresponding study and to conduct the corresponding academic and administrative procedures. The data collected in the different forms required for these procedures will only be processed if strictly necessary for the purpose of completing the procedure in question.</p> <p>If you provide your consent by checking the corresponding box, the UB will also process your personal data in order to send you information about services offered by the UB and entities in the UB Group (Bosch i Gimpera Foundation, Barcelona Science Park, Institute for Lifelong Learning, Josep Finestres Foundation and UB Solidarity Foundation).</p>
<p><b>Lawful basis</b></p>	<p>With regard to enrolment and academic and administrative procedures, the lawful basis for processing your personal data is the fulfilment of a mission carried out in the public interest (Organic Law 6/2001, of 21 December, on universities and Law 1/2003, of 19 February, on Catalan universities).</p> <p>In the case of data processed in order to send you information, the lawful basis is your consent, which may revoke at any time.</p>
<p><b>Period of data storage</b></p>	<p>In the case of personal data processed to formalize enrolment in your chosen course of study and to carry out the corresponding academic and administrative procedures, a permanent record will be kept, in compliance with Law 10/2001, of 13 July, on archives and document management.</p> <p>In the case of personal data processed in order to send you information about services offered through the University, if you choose to revoke your consent the data will no longer be used for this purpose.</p>
<p><b>Recipients</b></p>	<p>The data recipients are the University itself, and, where applicable, those responsible for processing the data. Your data will not be disclosed to third parties unless there is a legal obligation to do so or you have subscribed to a third-party service offered in the enrolment form.</p> <p>If you are enrolling for an inter-university study, your data will also be disclosed to the other participating universities.</p> <p>If you request to pay the enrolment fee in instalments via an AGAUR loan, the necessary data will be transferred to AGAUR and to the corresponding financial entity.</p>
<p><b>Data subject rights</b></p>	<p>You can access your data and exercise your rights of rectification, erasure, objection, restriction, and data portability by sending written notice to the General Secretary's Office of the University of Barcelona by ordinary mail (Gran Via de les Corts Catalanes, 585, 08007 Barcelona) or e-mail (<a href="mailto:secretaria.general@ub.edu">secretaria.general@ub.edu</a>).</p> <p>If you are enrolling in an inter-university study you may also contact the data controllers at the participating universities. The details are</p>

	<p>provided at the end of this document.</p> <p>In all cases, you will need to attach a photocopy of your Spanish ID document (DNI/NIE) or other valid ID.</p>
<b>Data protection officer</b>	<p>If you consider that your rights have not been given due consideration, you may file a complaint with the University of Barcelona's Data Protection Officer by ordinary mail (Gran Via de les Corts Catalanes, 585, 08007 Barcelona) or by e-mail (<a href="mailto:protecciodedades@ub.edu">protecciodedades@ub.edu</a>).</p> <p>If you are enrolling in an inter-university study you may also contact the data controllers at the participating universities. The details are provided at the end of this document.</p>
<b>Regulating authority</b>	<p>You may also file a complaint with the Catalan Data Protection Authority.</p>