

*We look very much forward your upcoming exchange with us and we hope you will enjoy your stay in Barcelona!*

*You will find below all the important information you may need!*

Faculty of Economics and Business

University of Barcelona

#### International exchange students webpage

Please, consult all the information we make available for international exchange students at the webpage of the international relations area of our Faculty! Access to the new website [here](#).

#### International students' Guide

Please, check all the information to get ready for your exchange at our institution there:

[Student Guide for Incoming students](#)

Exchanges step by step, Barcelona... Don't miss anything!

#### Accommodation

Regarding the accommodation options available in Barcelona, please check the following [link](#). The UB works with [Barcelona Centre Universitari \(BCU\)](#), which cooperates with most of the Catalan universities.

BCU is an organization funded by and developed with collaboration of the Government of Catalonia, the Barcelona City Council and the Catalan universities, whose aim is that of facilitating all aspects of the non-academic life of the foreign university community, including different accommodation options.

Their accommodation service is called "[Your Student Housing](#)", and is oriented towards temporary students. you can contact them at the following email [info@bcu.cat](mailto:info@bcu.cat) for any queries related to accommodation.

You can also find the UB Halls of Residence at the following [link](#).

Also, we would like to remind you that it is important to use the [official resources](#) regarding accommodation to avoid potential scams. Note that, in case anything happens, we can only intervene in case the accommodation has been booked through these official providers.

#### Courses and course registration

The selection of courses will be done online in January, during the following days:  
**from Monday 22<sup>nd</sup> at 10:00h to Wednesday 24<sup>th</sup> at 23:55h**(Spanish Time)

To check what time this will be in your home country/area time zone, please consult the following [link](#).

We will send you the instructions after the Christmas break.

The application works on a first come, first served basis. Some of the courses are very demanded and get full very fast so it is important to have different alternatives to each of your preferred courses, which you already know can be accepted by your home institution. You are almost 500 exchange students for this academic year and courses have limited space! Therefore, it is very important to have flexibility in the course selection. We have already sent you all the information about this process, please, check your email.

You can check the **course list 2023/2024** [here](#).  
You can check the **abstract** (summary of content) of the courses [here](#).

If you are interested, you can also take courses at other faculties of the University of Barcelona (but you must take at least the 51% of courses at our Faculty). To check the other Faculties of the UB and see their contact details, please check the following [link](#). You can directly contact the faculty in which you are interested to enroll in a specific course and ask them which procedure should you follow in order to do so.

#### Academic calendar

Please check the academic calendar of our Faculty under the following link: [Academic calendar 2023-2024](#).

**Welcome session: Friday 9h of February**

So, despite classes are starting on Monday 12<sup>th</sup> of February, you all have to be in Barcelona for the mandatory Welcome Session. We will give a lot of important information and you will have the chance to meet each other, as well! Also, you will have the opportunity to meet your buddies!

#### Pre-check-in online

You will be asked to prove you have **Health, Accidents and Repatriation Insurances**. You will have to be covered for the full semester period in which you will be studying at our Faculty. The minimum dates for which you will have to be covered are the following ones (in case that you arrive earlier to Barcelona or leave later than these dates, you will have to be covered also for the additional days of your stay): from **1/02/2023 to 21/06/2024**.

To complete the mandatory pre-check-in online you will need to send us by email ([incoming.fee@ub.edu](mailto:incoming.fee@ub.edu)) until the **8<sup>th</sup> of January** the following Insurance documents:

1. A copy of your **Health Insurance**:
  - Students from countries that are members of the European Economic Area (European Union countries, Iceland, Liechtenstein, Norway and Switzerland) and who are entitled to Social Security benefit in their own country should present their European health insurance card covering them for all the semester period you will be at our Faculty. The European health insurance card is issued by your country's public health authorities and entitles you to medical care in Spain. It will be also valid a private health Insurance covering them for all the semester period you will be at our Faculty.
  - Students coming from countries outside the European Economic Area will need to give proof of a private health Insurance covering them for all the semester period you will be at our Faculty.
2. A copy of your **Accidents Insurance**: You will need to give proof of Accidents Insurance covering you for all the semester period you will be at our Faculty. Please, note that accident is understood to be bodily injured resulting from a violent, sudden, external cause beyond the control of the insured, resulting in permanent, total or partial disability or death.
3. A copy of your **Repatriation Insurance**: You will need to give proof of Repatriation Insurance covering you for medical transfer or medical repatriation and transfer or repatriation of mortal remains during all the semester period you will be at our Faculty.

If you need to get some or all of these insurances, you can buy them at Ferrer & Ojeda, which is the insurance company that cooperates with the University of Barcelona. They have an affordable price and we accept all of them.

Important: Not all health insurances covering the medical assistance in case of an accident also compensate economically the beneficiary in case of death or disability. Please make sure the coverage of the insurances you have. In case you need specifically only the accidents insurance, we would like to gently inform you that [Ferrer&Ojeda](#) as an accidents and repatriation Insurance for only **7,91€** covering the whole academic term. [Link](#)

The Insurance documents must be in **Spanish, Catalan or English**.

#### Check-in at your arrival in Barcelona

The check-in will take place at the International Relations Office of the Faculty of Economics and Business from the **1<sup>st</sup> to the 7<sup>th</sup> of February**, by prior appointment. Once you complete the pre-check-in online you will receive the instructions to schedule an appointment to complete your check-in at our office. For the check in, you will need to bring the following documents:

- Photocopy of your Passport or ID
- One passport-sized photo

#### Language courses

If you are interested in taking Spanish or Catalan language courses during your stay with us, check these links for information:

- [Catalan courses](#)
- [Spanish courses](#)