

 <p>Universitat de Barcelona</p> <p>Oficina de Seguretat, Salut i Medi Ambient</p>	<p>Responsibilities in the area of Occupational Health and Safety</p> <p>The General Manager</p>	<p>IT/ZUB/SEG/021 Version: 1</p> <p>Page 1 of 2</p>
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General considerations

The University of Barcelona has a complex structure in terms of the activities it performs and the diversity of its users.

In order to comply with its legal obligations with respect to occupational risk prevention, the UB must have in place a specific organizational structure, as defined in the Occupational Risk Prevention Plan (a mandatory requirement for all companies, as stipulated in Article 16 of Law 31/1995 on Occupational Risk Prevention) approved by the Governing Council on 7 June 2011.

The organizational structure must be focused on meeting the UB's general risk prevention objectives, which are outlined in the Plan and require the commitment of all UB staff and users. The objectives are as follows:

- to oversee measures to improve quality of life of staff, most importantly through the prevention of any type of accident or incident;
- to comply with all applicable regulations on occupational risk prevention;
- to reduce the incidence of accidents and minimize their financial repercussions on staff, on the institution, and on society in general;
- to foster the implementation of risk prevention in teaching and research activities, so that students incorporate this value and pass it on to society in general; and
- to oversee the consistent application of quality standards in the implementation of teaching and research activities, to guarantee the health and safety of the UB student community.

Objective

To define and formally record the functions and responsibilities of the General Manager in the area of risk prevention, within the UB's specific organizational structure for occupational risk prevention.

Functions and responsibilities in the area of occupational risk prevention

In accordance with Article 77.2 of the UB Statute, the Office of the General Manager will set performance criteria that stimulate improved administrative functioning of the University and ensure compliance with regulations for health, safety and environmental issues in its field of activity, to facilitate and ensure safe working conditions for staff in the completion of their duties.

The General Manager, as the person in charge of directing and managing University resources under the guidance of the Rector and following the guidelines established by the Governing Council, is responsible for the area of administrative and technical services. He/she must promote and ensure that occupational health and safety is taken into account in UB decisions and activities in this management area. In this area, health and safety is directed and coordinated in collaboration with the heads of the corresponding administrative and technical management units.

<p>Author</p> <p>OSSMA July 2012</p>	<p>Reviewed</p> <p>Health and Safety Committee 25 September 2012</p>	<p>Approved</p> <p>Commissioner for Society and Ageing 25 September 2012</p>
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