

 <p>Universitat de Barcelona</p> <p>Oficina de Seguretat, Salut i Medi Ambient</p>	<p>Responsibilities in the area of Occupational Health and Safety</p> <p>Students</p>	<p>IT/ZUB/SEG/0030 Version: 1</p> <p>Page 1/2</p>
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General considerations

The University of Barcelona has a complex structure in terms of the activities it performs and the diversity of its users.

In order to comply with its legal obligations with respect to occupational risk prevention, the UB must have in place a specific organizational structure, as defined in the Occupational Risk Prevention Plan (a mandatory requirement for all companies, as stipulated in Article 16 of Law 31/1995 on Occupational Risk Prevention) approved by the Governing Council on 7 June 2011.

The organizational structure must be focused on meeting the UB's general risk prevention objectives, which are outlined in the Plan and require the commitment of all UB staff and users. The objectives are as follows:

- to oversee measures to improve quality of life of staff, most importantly through the prevention of any type of accident or incident;
- to comply with all applicable regulations on occupational risk prevention;
- to reduce the incidence of accidents and minimize their financial repercussions on staff, on the institution, and on society in general;
- to foster the implementation of risk prevention in teaching and research activities, so that students assimilate the importance of the concept and pass it on to society in general; and
- to oversee the consistent application of quality standards in the implementation of teaching and research activities, to guarantee the health and safety of the UB student community.

Objective

To define and formally record the functions and responsibilities of students in the area of risk prevention, as users and as part of the UB's specific organizational structure for occupational risk prevention.

Functions and responsibilities in the area of occupational risk prevention

In Article 124.1, the UB Statute recognizes the right of all UB students to be adequately informed about occupational health and safety and effectively protected. In addition, Article 124.2 states that all students must know the centre's safety regulations and appropriately use the resources, facilities and services that are provided by the UB.

On this aspect, the Universities Council agreement states that students shall be obliged to know and comply with internal health and safety regulations, particularly those that refer to the use of laboratories for practicals and research environments.

<p>Author</p> <p>OSSMA July 2012</p>	<p>Reviewed</p> <p>Health and Safety Committee 25 September 2012</p>	<p>Approved</p> <p>Commissioner for Society and Ageing 25 September 2012</p>
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In general, the student duties described in the Occupational Risk Prevention Plan include the following¹:

- ✓ to follow the guidelines provided by those in charge of risk prevention;
- ✓ to use machinery, facilities, substances and protection equipment as instructed;
- ✓ to be prepared and respond to any emergencies that affect them:
 - to learn the emergency procedure and follow it if there is an emergency at the centre
 - to take part in the periodic emergency drills
- ✓ to communicate any situation that could represent a health and safety risk, in their opinion; and
- ✓ to collaborate with those responsible for risk assessments.

In addition, students must know and comply with all the regulations and procedures drawn up to ensure that their activities are carried out safely. This includes activities undertaken on UB's premises, such as laboratories, workshops and other areas, and those completed outside of the University, for example on field trips and museum visits, among others.

Other applicable documentation

- Law 31/1995, of 8 November, on Occupational Risk Prevention.
- Declaration of the Policy on Occupational Risk Prevention at the UB, ratified by the Governing Board on 13 July 2000.
- The University of Barcelona Occupational Risk Prevention Plan, approved by the Governing Council on 7 June 2011.
- The agreement of the Universities Council, dated 7 November 2011, establishing directives for the adaptation of legislation on occupation risk prevention to the university sector and for the promotion and adoption of a culture of risk prevention across the university community.
- Technical prescriptions IT/ZUB/SEG/018 on the organization of occupational risk prevention at the UB.

¹ The Health, Safety and Environmental Issues (OSSMA) office will prepare the necessary documentation to systematize procedures for occupational risk prevention for the purpose of facilitating compliance with some of the functions assigned. These procedures shall be reviewed by the Health and Safety Committee and approved by the competent body at the University.

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