

## **RESEARCH PLAN INSTRUCTIONS FIRST YEAR STUDENTS**

You have to do this process by accessing to the following link:  
<https://www.ub.edu/acad/doctorat/apli/altm00001.php>

### **Documentation to be submitted:**

- **Specific accrediting documents** section:
  - **Research Plan**  
Characteristics: free format, any of the languages of the Program (Catalan, Spanish or English).  
Must include the following sections: Introduction/background, Objectives, Methodology, Data management plan (If needed; In case you do not refer to and the academic committee decides it is necessary, they will ask for), Schedule and References.  
The length of the document should be about 5 pages (non-including the references). In addition, it must include a cover with the following information: Title of the thesis, director/s, tutor and name of the student.
  - **Document of Activities**  
In the first year, a proposal must be submitted for the activities that will be carried out throughout the PhD.  
It must be signed by the directors and by the tutor.  
From the second year onwards, the minimum number of training activities required by the programme is five.
- **Another documents** section:
  - **Bioethics Committee Approval**  
Once you present the research plan, the Academic Committee of the PhD Program will assess whether you need to request a Bioethics Committee's approval. You will be notified by email or through the Virtual Campus.  
If necessary, if your thesis project corresponds to a funded project that has already passed the Bioethics Committee, you can attach this document. If you do not have this document, you will need to request the authorization from the Bioethics Committee of your institution or any other official institution. You can also request this report to the UB Bioethics Committee: <https://www.ub.edu/comissiobiologica/en/avaluacio-de-projectes>  
You have to send this document to [doctorat\\_biomedicina@ub.edu](mailto:doctorat_biomedicina@ub.edu) before the follow-up of the next course. **If you don't send this document it, you won't be able to enrol for the third course.**
  - **Student Report**

### **IMPORTANT:**

The **Supervisor Report** document, must be submitted to your supervisor and, once completed, must be sent to the following email address: [investigadors\\_doctorat\\_biomedicina@ub.edu](mailto:investigadors_doctorat_biomedicina@ub.edu)

The deadlines for submitting the documentation will be published on the website and you will receive notifications through the Virtual Campus.

When **notifications are made through the Virtual Campus**, you will receive the notification to your institutional email. If you want to redirect the messages to your personal email, you must enter your núvol.ub.edu and follow these instructions: <https://support.microsoft.com/es-es/office/activar-el-reenv%C3%ADo-autom%C3%A1tico-en-outlook-7f2670a1-7fff-4475-8a3c-5822d63b0c8e>